



Teacher Certification Handbook

Teacher of Students with Speech and Language Disabilities (TSSLD)

Bilingual Extension to the TSSLD

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NOTE:

If you are interested in teacher certification, please fill out the forms on pages 7 & 8 and mail/fax/give them to Dr. Redstone. She will send you a form stating the courses/tests you need to receive an institutional recommendation from Adelphi. If you wish to make comments or have questions at that time, please email Dr. Redstone for an appointment.

Please be advised the information provided herein is accurate to the best of our knowledge as of 5/09.

TABLE OF CONTENTS

Topic	Page
Coordinators	1
Introduction	3
TSSLD academic requirements	3
CLEP information	3-4
TSSLD clinical requirements	4
Applying for student teaching	4
Requirements for student teaching	4
Fingerprinting	4-5
Application procedure for TSSLD	5
Bilingual extension to the TSSLD	6-7
NYC Scholarship program	7
TSSLD Information sheet for Dr. Redstone	8
Transcript Review form for TSSLD	9
Student teaching clearance form	10
Mission statement	11
Portfolio checklist	12
Useful websites mentioned	3, 4, 5, 6

Introduction

The Master's Degree Program in Communication Sciences and Disorders is designed to prepare students for the NYS professional license as a speech-language pathologist and national certification by the American Speech-Language-Hearing Association. Students may *elect* to pursue NYS teacher certification as a Teacher of Students with Speech and Language Disabilities (TSSLD) and/or the Bilingual Extension to the TSSLD. These certifications require successful completion of specific academic coursework and clinical preparation, as well as state administered exams.

*You must fill out the Information Sheet (page 7) and the Transcript Review form (page 8) in this manual based on your UG transcript and put/mail/fax them to Dr. Redstone during your first semester of graduate school. She will perform a transcript review and plan a supplementary PROGRAM. This PROGRAM will be sent back to you indicating the courses you need for YOUR PROGRAM. If you desire a meeting in person or have comments/questions regarding the PROGRAM please email for an appointment. In addition, you **MUST meet with her during your FINAL SEMESTER (Fall or Spring)** so she can clear you for certification. It is best to email her for an appointment at redstone@adelphi.edu.*

Please be advised that under the current TSSLD regulations, you may apply on your own without institutional recommendation (this will change as of 2012) BUT students have been unsuccessful applying on their own. It is wisest to follow a university program and be recommended for certification by the university upon graduation.

TSSLD

Academic Requirements (Flowsheet enclosed)

Liberal Arts

1. One **artistic** expression or appreciation course (i.e., art, music, dance, theatre, mass media); CLEP (see below)
2. One **oral communication** course or pass on Adelphi University Speech test
3. **Information retrieval**: One research, computer science, library science course...Adelphi's SPH **670** fulfills requirement
4. One **Social Science** course (e.g., psych, sociology)
5. One **humanities** course (e.g., English, philosophy, linguistics)
6. **Foreign language**: One college course (ASL OK); pass on CLEP or BEA; pass on high school regents or AP course; fluency as determined by faculty interview; foreign language transcript
7. One **science** course
8. One **math** course (psych stats OK)
9. One course in **written expression**/English comp. (CLEP with essay or minimum 4.0 GRE)

Core Pedagogical Requirements

1. **History (Foundations of Education)**: Specific Adelphi course required EDS 601: School and Society (Please note: If you feel you have met this requirement through other courses, please provide evidence with course syllabi and/or descriptions).
2. Specific course required in **Human Development**, child development, adolescent development, or developmental psych (Adelphi course ECH 600)
3. **HED 610: Health Education Training for Teachers** – child abuse, violence prevention, drug /substance abuse, abduction prevention & fire safety (child safety). This course is required if you have not taken any seminars prior to admission to Adelphi.
4. **SPE 561: Speech-language pathology in a school setting** (course must precede clinical practice in the schools (student teaching) SPH 674 or 675)

Successful completion (C or better) in one course (transcript evidence) unless otherwise specified

CLEP/dsst tests will be accepted **with approval**. The ones listed below do not require approval.

“Human Growth and Development” see collegeboard.com, 800-257-9558, click on students, click on College Board tests – CLEP. You can download a registration form and find out about test centers. Nassau Community College is a test center. There are also test centers in Brooklyn and Manhattan. You can purchase study guides from the website as well.

“Foundations of Education” see getcollegetcredit.com, click on “students & adult learners,” scroll to Test Prep materials. “Foundations of Education” is listed under Social Science tests. There are test centers in LI, Manhattan and Brooklyn as well as other locations. You need to contact the test center for more information on dates of tests, etc.

“Art of the Western World” see getcollegetcredit.com. See above. The outline for this exam is also listed under Social Science tests.

istudysmart.com also provides testing for college credit. Some exams that may be useful are Human Growth and Development and Art of the Western World.

DO NOT use Humanities CLEP for the art requirement.

Evidence of distance learning will be considered on case-by-case basis (SUNY has online teacher courses).

Clinical Preparation

Students must acquire **150 clock hours** (direct contact with students). Experience obtained with children during your Hy Weinberg Center practicum (SPH 660) counts toward the 150 hours. In extenuating circumstances, indirect contact (team meetings, parent meetings) will be considered by Mrs. Glassmann.

Your student teaching (**SPH 674**: Clinical practice in a school setting or **SPH 675**: Clinical practice in a bilingual school setting) is considered one of your two outside practicums required in the Master’s program. It must be in an elementary or secondary school. You will be placed 3-4 days per week at the discretion of the site supervisor. Student teaching must be performed prior to receiving your Master’s degree.

SPH 674/675 includes a **weekly seminar**. Students will be **supervised** in the field by university faculty. Grades for 674/675 will be P/F.

Procedures for applying for Clinical Practice in the Schools (Student Teaching)– SPH 674/675

Mrs. Glassmann is responsible for placing and supervising students for this clinical practice. Your supervisor will have CCC and TSHH/TSSLD so this clinical practice satisfies both ASHA and NYS Ed Department.

Contact Mrs. Glassmann at the beginning of the semester **prior** to your intended clinical practice semester. Watch for signs posted throughout department and on the website. Mrs. Glassmann will provide you with an **application** and **course clearance form**. The clearance form must be signed by your advisor. **The essay is sent to the districts so please give it your full effort.**

Prerequisites for SPH 674/675

The following **courses** are prerequisites for SPH 674/675 (passed with B- or better):

SPH 648 (required prereq)	SPH 610*
SPH 660 (required prereq)	SPH 638*
SPE 561 (required prereq)	SPH 634*
Child Development or equivalent*	Schools and Society (Foundations of Education) *

*In extenuating circumstances, the above may be taken concurrently with 674/675 with advisor approval
Other **prerequisites** for SPH 674/675.

You must pass the **LAST and ATS-W** prior to SPH 674/675 (see ”Required Exams for initial TSSLD section below).

You must be *Fingerprinted*

IMPORTANT: You must have fingerprinting clearance on file in Albany before you can student teach and before your application will be processed. If you were fingerprinted through a private agency or a local precinct, your fingerprints may **not** be on file in Albany. You can call 518 473-2998 or Janet Drummond to check this.

*Watch the bulletin board/email for information regarding fingerprinting sign up (usually September and February) or you contact Janet Drummond. Fees are required and NO PERSONAL CHECKS are accepted. Arrive 15 minutes prior to our appointment to complete the application. On the application, check off “for certification” even if you are getting printed for clinical practice. The prints will stay on file for when you apply for certification. If you already have prints on file in Albany from another certification, you do not need to be printed again. **Please provide evidence of fingerprinting for your files.** Other contacts for fingerprinting: SCOPE (631) 360-0800 X131 or NYS (518) 473-2998 or BOCES 516-396-2337 or 631-549-4900X257.*

NYC Board of Education Fingerprints:

If you have fingerprints on file with the NYC DOE, you need to complete an OSPRA 104 form, Authorization to Forward Criminal History Record Information.

TSSLD Certification

****Required Exams for Initial TSSLD Certification**

LAST (Liberal Arts and Sciences Test)

ATS-W (Assessment of Teaching Skills) --- recommend you take the elementary school version

Note: LAST/ATSW must be taken prior to student teaching (see above)

LAST/ATSW test scores are valid forever, but the state may not keep the records. Keep your own documentation.

If you took these tests for another certificate, you do not need to take them again.

There is no Content Specialty Test for speech

For information, test dates, and registration: www.nystce.nesinc.com

Please bring a copy of your test scores for your Adelphi files.

****Under no circumstances can these tests be taken during class time. Please check the testing calendars (online) to ensure you take these exams prior to student teaching. PLAN AHEAD. (Board of Education Scholarship recipients see page 6.)**

Applying for Initial TSSLD Certification

In order to get Adelphi’s recommendation, teacher certification must be sought while in the program. Only bilingual extension can be done after graduation to get AU recommendation.

In the semester prior to graduation, see Dr. Redstone to check that you have fulfilled the requirements and that all documentation is in your files.

Janet Drummond will attend one of your student teaching seminars. She will explain the application procedure and have you fill out the “Application for Certificate: Institutional Recommendation.” She will then maintain your applications until the semester of your graduation. At that time she will send your application to the registrar. If you did not follow this procedure during student teaching, see Dr. Redstone.

The registrar will forward it to Dr. Redstone who will check that you have met all the requirements and then sign the application and send it to the certification officer of Adelphi University (Janet Drummond, ext. 4081). Most students will be applying for initial certification. However, if you have certification in another area and 3 years work experience in that area you can use that experience towards the Professional certificate (see below).

Once your application is approved by Dr. Redstone and sent to Janet Drummond, the Certification Office will wait for approval of graduation and then make Adelphi’s recommendation into the NYS DOE website. Then Janet Drummond will send you the Student Information Sheet in the mail. Do not apply on the NYS TEACH website until you receive the Sheet from Adelphi. You will use this information to create your account, complete your application on the TEACH website, and make payment online. Once

all those steps have been completed (for Initial Certification) the State website will show your certificate has been issued (usually within 48 hours). The actual certificate should be received within 3-4 weeks. Initial certification is valid for 5 years. You must apply for Professional certification prior to your Initial certification expiration date. You may apply for an extension for up to 2 years if you meet NYS extension criteria.

IMPORTANT: In your second year, PLEASE MEET WITH DR. REDSTONE by October 15 for January graduation, March 15 for May graduation, and May 15 for August graduation.

Applying for Professional TSSLD Certification

Once you have obtained your initial certification and 3 years of teaching experience including one year of mentored teaching (your CFY), you apply for your professional certification online. When applying online, the “pathway” is called “certification progression.” There is no need for Adelphi’s recommendation for the professional certification. The 3 years of teaching needs to be in a public or approved nonpublic preschool, elementary, middle, or secondary school. It cannot be home-based.

The Teacher Certification Exam for the Professional TSSLD is the Praxis II for Speech-Language Pathology which is the same for ASHA.

If you are certified in another area and have worked in a school for 3 years, you can use that experience towards

the Professional TSSLD and apply directly for the Professional certificate. For students holding provisional TSHH, we will apply on your behalf after completion of the masters program and 2 years of SLP experience. For more information about teacher certification, consult the state website www.highered.nysed.gov/tcert/certificate

Professional Development - (after receive your Professional Certification)

In order to keep your TSSLD certification, you must complete 175 hours of professional development every 5 years.

Audiologists

According to NYS, audiologists do not need TSSLD to work in a school as an educational audiologist. However, each district maintains its own requirements and some districts require TSSLD for audiologists. A certificate in deaf education is required to do aural rehabilitation in BOCES.

NYC Department of Education Scholarships

The NYC Department of Education has a scholarship program which will reimburse your tuition (57-67 credits including Child Development, Schools and Society, and Health Prep, and SPH561) in exchange for work post-graduation. You must work double the number of years for NYC as you spent in school. You have six months to find your own school. If you can’t, they will place you or you need to refund the tuition to them (not prorated). Please read your contract carefully to understand the financial agreement. *One of the requirements is that the LAST/ATSW tests are taken in your first semester. However, students attending a Sunday program and who cannot take these tests on Saturday for religious reasons can wait until there is a Sunday that does not interfere with class.*

Applicants must meet with Dr. Redstone to determine total number of credits needed. The registrar must apply an official seal. For more information, consult www.teachny.com and click on “scholarships, incentives & special programs.”

Bilingual Extension to the TSSLD

This certification is an extension to the TSSLD. You can pursue these certifications simultaneously (current graduate students in SLP) or sequentially (returning graduates who hold TSSLD). Returning students must fill out an additional application to Adelphi. If you are an Adelphi graduate returning for the Bilingual Extension, your application fee is waived. All students interested in this certification should contact Dr. Redstone (redstone@adelphi.edu).

Required Academic Coursework - You must take at least 9 of these credits at Adelphi to get our recommendation for certification.

EBE 600: Foundations of Bilingual Education
EBE 721: Theories of Second Language Acquisition
EBE 601: TESOL I
EBE 610: Methods and Materials in Bilingual Education

Required Clinical Coursework

SPH 675: Clinical Practice in a Bilingual School Setting
Please see Mrs. Glassmann to arrange a placement at the beginning of the semester prior to this practicum.

For current master's students, at least one course in bilingual education is required prior to SPH 675. Students must attend the clinical seminar given with SPH 674/675. You will be supervised by university faculty.

For students who already hold TSHH and a master's degree, your bilingual job can serve as your placement. Enroll in SPH 675, attend the weekly seminar, document 50 hours of experience with bilingual children, and be visited by a university supervisor. Alternately, you can use one year of work experience and waived the clinical practice.

State Exam (please bring in a copy of your test scores for your Adelphi file)
BEA (Bilingual Education Assessment). This test assesses oral and written proficiency.
For information and registration contact www.nystce.nesinc.com

Application - Follow the instructions as described above for teacher certification.

Scholarship opportunities for bilingual extension

NYC Department of Education
ITI (The Intensive Teacher Institute in Bilingual/ESL and Special Education). You need school district support/Superintendent signature to apply. They are supporting preschool personnel as well. Contact ITI at 631-286-6551

TSSLD Information Sheet

Name _____ Semester/year admitted _____

1. Have you read the Handbook? Y N

2. Are you applying, or have you applied, for the Board of Education Scholarship? Y N

a. Are you interested in applying for it? (see page 6) Y N

3. Are you interested in the bilingual extension of the TSSLD? Y N

4. Do you have certification from NYS in another area? Y N

If Yes, which area? _____

5. Are you presently working in a private or public school? Y N

a. In what capacity? _____

b. For how long? _____

6. If you have any questions please write them below.

Transcript Review Form Teacher of Students with Speech and Language Disabilities

The courses listed below are based on Adelphi's course #s and names.
Your undergraduate program probably included many of the same courses. Please send a description or syllabus of the course to Dr. Redstone if the name is different but you feel it may fulfill the requirement.

Student: _____ Date: _____

Core area	Adelphi Course #	Adelphi Course title	# courses	Name of equivalent	Semester taken	Where taken
Artistic expression/appreciation			1			
Oral communications Fulfilled through adviser's screening	SPE 110 or SPE 112 or Pass Speech Test or equiv Grad interview	Public Speaking Oral Comm Prof World Adviser's screening	1			Screening by adviser
Information retrieval Fulfilled through SPH 670	SPH 670 Lecture series	Research seminar SPH 670	1			SPH 670
**Human Development	PSY 115 or EDU 221/222 or ECH 600 or equiv	Developmental psych; Processes of Learning Childhood development	1			
**Historical, social, moral foundations of ed	EDS 601 or EDU 304 or equiv	School and Society Comm, Schls, Society	1			
Social science or History elective	Psych 101 or equiv	General Psych	1			
Humanities	Lin 103 or equiv	Linguistics	1			
Foreign language			*			
Math	MAT 113 or Psych 115 or equiv	Statistics Psych stats	1			
Science	Bio 203/204 or equiv	The Human Body	1			
Written expression	Eng 107 or equiv	English Composition	1			
**Health issues	HED 610	Health prep for educators Or 4 NYS seminars	1 (one credit)			
Pre-clinical course	SPH 561	SLP in a school setting	1			
Clinical course 1 of the 2 externships	SPH 674/675	Clinical practice in the schools	1 (3 credits)			

*Waived via pass on HS regents, AP course, pass AP test, pass TLPA or CLEP, international transcript, ASL OK

**Under no circumstances can tests, CLEPS, or alternative seminars be taken during class time.

**TESTS: Prior to student teaching. Check if taken and send a copy to Dr. Redstone

ATS-W _____

LAST _____

Fingerprints prior to student teaching _____

Student Teaching Clearance Form for Advisor

Clearance for SPH 674/675: Clinical Practice in the Schools

Student's name: _____ Date _____

This form needs to be filled out by student and signed by advisor the semester prior to student teaching.

Courses taken:

Please note the semester and school (if not Adelphi) at which the course was taken. If a test was taken (CLEP/Dante) please note this with documentation in your file. If you have not yet taken a class but plan to take it prior to student teaching, note the semester you expect to take the class. If you will be taking the course concurrently with student teaching please note that as well. You need to consult with Dr. Redstone for permission to student teach if a course will NOT have been taken prior to, or concurrent with, student teaching.

Historical, Moral, Social Foundations of Education _____

Human Development _____

SPE 561: Clinical Practice in a School Setting _____

SPH 638: Language Disorders II: _____

SPH 634: Diagnostics _____

SPH 610: Speech Disorders in Children _____

Passed SPH 660 (B- or better): _____

LAST/ATSW _____ (must be passed prior to clinical practice in schools and evidence on file)

FINGERPRINTED _____

Remind students to get fingerprints to Albany. Check off for certification not student teaching or they will have to do it again. Contact Janet Drummond for on-campus fingerprinting x4081.

Comments:

Advisor's signature _____ Date _____

The Department of Communication Sciences and Disorders is accredited by ASHA. This department is also part of Ruth Ammon's School of Education which is accredited by NCATE (National Council on Accreditation of Teacher Education)

The Department has articulated the following mission statement and values for our SLP candidates.

Mission Statement

The Department of Communication Sciences & Disorders (CSD) houses five degree programs: Bachelor of Arts in CSD; Master of Science in Speech-Language Pathology; Master of Science in Audiology; Doctor of Arts (D.A.) in Speech-Language Pathology; and Doctor of Audiology (Au.D.).

The undergraduate program is designed to prepare students for graduate school in speech-language pathology, audiology, and speech and hearing science. In addition to pre-professional preparation, academic coursework and clinical experiences are designed to help our students develop respect and awe for the complexity of the human body and the child's ability to acquire communication skills and to understand the nature of communication disabilities across the lifespan and their effect on humanity.

Our graduate programs prepare students for professional licensure in NYS and certification by the American Speech-Language-Hearing Association. Optional coursework and practicum is available to fulfill NYS requirements for Teacher of Students with Speech and Language Disabilities and its bilingual extension. The focus of the graduate curriculum is to provide students with a strong understanding of the connections between scientific bases of our discipline and its clinical practices. We strive to prepare research-based clinicians who can assess and treat all people with communication disorders within our professional scope of practice.

Our two doctoral programs prepare students for roles as teachers, scholars, professionals, and administrators. The curricula are guided by our strong belief that doctoral candidates must learn how to synthesize the literature, ask relevant new questions, and develop and implement methodologies to discover and report new findings.

As part of Ruth Ammon's School of Education, our mission is aligned with the School's six core values: scholarship, reflective practice, social justice, inclusive communities, wellness, and creativity.

Scholarship: We believe CSD professionals must be scholars who value and engage in lifelong learning. We view speech-language assessment and intervention as scholarly pursuits involving data collection and analyses.

Reflective Practice: We believe learning should take place in meaningful contexts (e.g., through client studies in the classroom and clinical internships/externships) which include opportunities for supported reflection and an openness to engage in the process.

Social Justice: We believe that it is the role of CSD professionals to serve as advocates for all of our clients, regardless of age, disability, socioeconomic status, or ethnic background.

Inclusive Community: Given New York's diversity, we believe that CSD students must be able to deliver culturally and linguistically sensitive services to people with disabilities of all cultures and social classes across the lifespan. Clinical decision-making is best when professionals and families collaborate. Likewise collaboration in the classroom enhances learning.

Wellness: Learning is holistic. We must assess and treat the whole person, not just the speech, language, or hearing disorder. In addition, our students learn about and practice preventative and early interventions which can help minimize severity of certain disorders.

Creativity/The Arts: We believe in the value of play, creativity, and artistic expression in our professional practice as it relates to intervention and nurturing the whole client.

PORTFOLIO

The Department requires the development of a portfolio. The following is the Portfolio checklist. Please note the section that relates specifically to TSSLD candidates.

FOR ALL CSD students

- Checksheet
- CSD Mission Statement
- Current transcript
- Admissions essay
- FORMATIVE SPEECH EVALUATION FORM
- ASHA Knowledge and Skills Assessment (KASA) completed by you
- SPH 648: Clinical Practicum in SLP (Hy Weinberg Center)
- SPH 660: Clinical Practicum in SLP (Hy Weinberg Center)
 - * One client study (treatment plan, one lesson plan with reflection of lesson, progress note, single subject research/evidence based practice project)
 - * All supervisor evaluations and summary rubric
 - * Self-reflection rubric with essay
 - *evidence based practice
- Your choice of three (3) individual graded papers/projects (e.g., narrative analysis, therapy plan, augmentative project, clinical case studies, parent education materials)
- Comps (preparation samples)
- Final self-reflection rubric and essay
- Exit survey
- Praxis report (if taken prior to graduation)

ADDITIONAL RECOMMENDED ARTIFACTS

- Evidence from volunteer work or unique experiences
- Your resume
- Letters of recommendation

FOR INITIAL TSSLD CANDIDATES ONLY

- SPH 561: School observation/interview and rubric
- Student teaching application essay
- LAST and ATS-W scores (must be taken prior to SPH 674/675)
- SPH 674/675: Clinical Practice in a School Setting/Bilingual School Setting
 - One client study (IEP, lesson plan with reflection, progress note)
 - One diagnostic report (either from 674/675 or SPH 666 or SPH 662)
 - Cooperating Teacher Evaluations
 - University Supervisor Evaluations